

# TRLA Board Meeting Minutes

February 15 2014

## Attendees

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Board members:present: Steve Wills, Clint Burleson, Ron Schali, Jack Mansperger

by phone: Nancy Ramm, Linda Shoppe

Landowners present: Nancy Wills, Mary Jo wallen, Patricia Burman

## Scribe: Ron Schali

Meeting called to order by Steve Wills at 10:03 a.m.

## Committee Reports

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- **Secretary's report-** previous meeting's minutes approved by board via email prior to meeting.
- **Treasurer's report-** Nancy Ramm reported that due some correction need to be made before submitting to board for approval but that spending is on track or below prior months expenses.
- **Roads report-** Jack reported that about 8 hours of snowplowing were done so far this winter. most of the culverts that had been damaged by earlier storm have been repaired with a couple of hours remaining to finish that up. Almost all of TRLA roads now have at least one course of road base with the remaining roads set to be rocked in 2014 allowing safer access for emergency vehicles,
- **Architectural/maintenance report-**Steve Wills reported that he approved one set of building plans submitted and is reviewing a new building plan submission. No new complaints
- **Commons report-** Don Parry reported that shelving has been set up in the storage rooms and that the room for the volunteers is emptied except for filing cabinets and ready for use, volunteer may donate gift cards for painting/etc., key needs to be located for the door, lawnmower room will need new floor,
- **Communications report-**Nancy Ramm reported that it is time for committee reports to be submitted for the next newsletter, volunteers will help with the mailing, need to decide where to print.

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## ● Old Business

- CCT 74 -rock is in, culvert location needs to be determined then the parking area can be planned
- Juniper/Cuervo Survey- part of road is rocked- culvert and grading needs to get done in order to finish rocking- it was suggested that bids for work be a locked price

as some final billings are not the same as original bid.

- Zetor tractor replacement- Don Parry suggested that now that we have the Kuboto set up for use we no longer need the Zetor and could sell it due to the high cost of maintaining it. a motion was made by Linda Shoppe and seconded by Clint Burleson. vote was unanimous to sell the Zetor. Don Parry will research prices and will report back to board.
- trails and easements- Clint Burleson reported that he is still trying to determine the exact location of easements through private lots to access commons trails and locating possible routes up the mesa to national forest land. Mary Jo will get with Clint to pass on information about current easement locations. Don Parry made a motion to move trails and easements report to committee report outs section of board meetings. Seconded by Jack Mansperger. Unanimous yes vote.

- **New Business**

- Nominating committee for annual meeting- Clint agreed to take care of writing up the positions, voting rules- Nancy Wills stated that the rules state that no candidates can be nominated on day of vote if there are enough candidates to fill open positions- Nancy Ramm requested that we have a plan for verification of landowner status( in good standing) as this was a problem in the last election. Nancy Wills stated that no new candidates can be added to the ballot when we are 45 days out before the annual meeting and that ballots need to be mailed 30 days prior to the meeting. A non-board member will need to be part of election oversight committee.
- new budget- Steve and Nancy will start the process of putting next years budget together and get input from the TRLA committees.
- Cattle guards- Don Parry explained the options for cattle guard purchase and explained that there will be swing gates for hikers/horse riders as well as locks with keys available. Installation bids will be requested. Nancy Ramm motioned to proceed with the cattle guard purchase as funds have already been approved. Jack Mansperger seconded. Motion passed unanimously.
- having generic email addresses for board members discussed and no action taken at this time
- Credit card increases- Nancy Ramm reported that we are charged a penalty fee for surpassing the credit card limit which may be set to low. Clint Burleson made a motion to raise the limit to \$2000 and to get third card for Jack to purchase fuel for TRLA vehicles. Jack seconded. Passed unanimously. Limit total on the 3 cards will now be \$6000.

### **Landowner Input**

- Mary Jo asked that damage signs need fixing- Jack will repair
- Patricia Burman asked about fire danger signs- Don Parry reported that signs will be costs about \$800. Nancy Wills stated that the volunteers would be willing to pay half the cost. Don will get final cost to board members before March meeting.
- Nancy Ramm suggested insurance payment be made annually instead of monthly to save \$84. Motion to pay insurance annually made by Don Parry,

seconded by Nancy Ramm. Passed unanimously.

### **Adjournment**

motion to adjourn made by Don Parry, seconded by Jack Mansperger, motion unanimously approved at 12:09 p.m..

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approved by the board members on 03/15/2014