

# TRLA Board Meeting Minutes

August 17, 2013

## Attendees

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Board members: Steve Wills, Nancy Ramm, Linda Shoppe, Clint Burleson, Ron Schali

Landowners present: Nancy Wills, Melissa Lane

## Scribe: Ron Schali

Meeting called to order by Steve Wills at 10:01 am.

## Committee Reports

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- **Secretary's report-** approval of minutes from board meetings held on July 21, 2013 Nancy Ramm made a motion to approve, Clint Burleson seconded- approved by unanimous vote
- **Treasurer's report-** Nancy Ramm reported that due to the bookkeeper being ill Nancy will email the report once the bookkeeper is able to provide the information needed for the report. There were no new loans added or released in July. biggest expense was for gravel. also expenses for the pavillion and an annual insurance premium was paid.
- **Roads report-** Steve Wills reported that Cottonwood Loop south is graveled. no work has been done on Cliffside
- **Architectural/maintenance report-** Steve Wills reported that he approved one set of building plans submitted and requested that a board member accompany him to talk with a landowner about violation complaint. Clint Burleson agreed to accompany Steve.
- **Commons report-** Steve Wills reported that Chopper finished pouring a slab of concrete in the Snake Room and progress has been made on the "pavillion".
- **Communications report-** Nancy Ramm reported that the newsletter went out and had a lot of positive feedback, Handled a request from a landowner who would like a paper copy as opposed to an email version.

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## ● Old Business

- CCT 74 access/fence/parking-no work had been done, lots of water damage from recent rains- Steve Wills reported that we may need to plan a way to redirect future rain waters.
- Juniper/Cuervo Survey- Survey is done and work will be need to be scheduled by Jack and/or Don when they return.
- Zetor tractor replacement-still waiting for Kubota to be delivered to dealer. Steve reported that the maximum delivery cost will be \$1200. We will not know exact cost until delivery date is confirmed. Delivery will include a short training on Kubota use.
- wireless printer- Nancy Ramm reported that a copy/printer/fax had been purchased. Drive can be added to board members computers next meeting.

- hughes Internet payment- Don Parry still owns account. In order to convert the billing directly to TRLA then the board will need to get a bank debit card in order to set up the account.
- trails and easements- Clint Burleson reported that he is still trying to determine the exact location of easements through private lots to access commons trails and locating possible routes up the mesa to national forest land. Ron Schali volunteered to contact some landowners who may know of possible routes up to the top.

- **New Business**

- July financials- we need to have all board members sign a copy of the most recent minutes as required by Wells Fargo. We may also need a signed copy of a corporate resolution which Ron Schali will take a look to see if we need that also.
- Printer purchase-Nancy Ramm reported that the total cost was about \$300 which included extra ink cartridges..
- Revision of dues notice- Nancy Ramm will rewrite the letter so landowners will not mistakenly send dues checks to Timberlake instead of to the bookkeeper. Will also simplify the payment plan. She should have this rewritten by next meeting for board approval.
- Question about Return Receipt Requested-Nancy Ramm reports that having return request on newsletter mailings causes newsletters not to be forwarded to landowners who live part time in Timberlake and part time somewhere else. This is generating a lot of returned newsletters that have to be remailed. Nancy is wondering if there might be a better way to get the newsletter sent without getting so many returns. Decision to keep policy in place a bit longer to see if the move to an emailed newsletter helps reduce the returned newsletter issue.
- antique donation in lieu of key fee- Steve Wills had a non-landowner request if an antique farm implement could be traded for the annual guest key fee. Board members expressed that there is a need for a formal policy for key fee collection policy from non-payers. Issue of landowner renting out property- can renter request key?Steve Wills suggested that the process issue be added to the agenda for the executive session.

### **Landowner Input**

- thanks for graveling the roads

### **Adjournment**

motion to adjourn made by Linda Shoppe, seconded by Nancy Ramm, motion unanimously approved at 11am.

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submitted by Ron Schali 09/01/2013

approved on 9/21/2013